

# METROPOLITAN MANAGEMENT GROUP

**Please remember to provide your 2 most recent paystubs and a legible color copy of your Driver's License or another form of Government issued identification.**

- **MMG Complex:** \_\_\_\_\_ **Unit #:** \_\_\_\_\_
- **Apartment Street Address:** \_\_\_\_\_
- **City, State & Zip:** \_\_\_\_\_

## RENTAL APPLICATION

Each adult (18 or older) must fill out a separate application

There is a non-refundable fee of \$40/adult to apply

First	Middle	Last	Birth Date	Social Security Number	Driver's License #
Email Address			Home Phone		Cell Phone
All Other Proposed Occupants				Birth Date	Relationship To Applicant

### RENTAL/RESIDENCE HISTORY

	Current Residence	Previous Residence	Prior Residence
Street Address			
City			
State & Zip			
Last Rent Amount Paid			
Owner/Manager and Phone Number			
Reason for leaving			
Is/Was rent paid in full?			
Did you give notice?			
Were you asked to move?			
What Utility expenses included in your rent?			
	From/To	From/To	From/To
Dates of Residency			

**EMPLOYMENT HISTORY**

	<b>Current Employment</b>	<b>Previous Employment</b>	<b>Prior Employment</b>
<b>Employed By</b>			
<b>Address</b>			
<b>Employer's Phone</b>			
<b>Occupation</b>			
<b>Name of Supervisor</b>			
<b>Monthly Gross Pay</b>			
	<b>From/To</b>	<b>From/To</b>	<b>From/To</b>
<b>Dates of Employment</b>			

**REFERENCES & EMERGENCY CONTACTS**

<b>Name</b>			
<b>Street Address</b>			
<b>City, State &amp; Zip</b>			
<b>Relationship</b>			
<b>Phone Number</b>			
<p>By signing the application you grant us permission to communicate with all the contacts listed in this section in the event we can't locate you. Furthermore, if you abandon the apartment for any reason then you grant us permission to allow your relative listed above to remove all contents of the dwelling on your behalf.</p>			

**GENERAL INFORMATION**

<b>Have you ever been served a late rent notice in the past twelve months?</b>	<b>Do any of the people who would be living in the apartment smoke?</b>	<b>How long do you think you would be renting from us?</b>
<b>Have you ever filed for bankruptcy? If so, when?</b>	<b>When would you be able to move in?</b>	<b>Have you ever been convicted of a felony?</b>
<b>Have you ever been served an eviction notice? If so, when?</b>	<b>How many pets do you have (list Type, Breed, approx. Weight &amp; Age)?</b>	
<b>Have you had any reoccurring problems with your current apartment or landlord? If yes, please explain:</b>		
<b>Why are you moving from your current address?</b>		
<b>List any verifiable sources and amounts of income you wish to have considered (optional):</b>		
<b>We may run a credit check and a criminal background check. Is there anything negative we will find that you want to comment on?</b>		
<b>How did you hear about this apartment?</b>	<b>Do you have an e-mail address we can reach you at?</b>	
<b>Do you know of anybody else looking for an apartment? Please provide their name and number. If you refer a friend and you each end up renting separate apartments from us then we will pay you a referral reward. (Certain rules and regulations apply.)</b>		

## Agreement & Authorization Signature

### PLEASE READ CAREFULLY

1. In order to hold my (our) preferred apartment I (we) HEREBY DEPOSIT a total of \$250.00, which will be refunded to me if this application is not accepted. Upon acceptance of this application by Metropolitan Management Group, Inc. and execution of a Lease Agreement with Metropolitan Management Group, Inc., the deposit shall be applied to my (our) security deposit. Should my (our) application be approved by Metropolitan Management Group, Inc., but I (we) fail to execute a Lease Agreement with Metropolitan Management Group, Inc. within seventy-two hours of approval notification, I (we) understand that this deposit shall be forfeited.
2. I (we) agree to execute a written lease for said premises in the form customarily used for space in the building in which the premises are located within three (3) days after acceptance. If I fail to execute a lease the total deposit described in one (1) may be retained by Metropolitan Management Groups liquidated damages in payment for your time and effort in processing my inquiry, the application and drawing of the lease.
3. No declarations or alterations will be made other than stated on this application or any form signed and attached hereto. Landlord and Agent will not be bound by any representations, agreements or promises made by representatives or agents unless contained in the form lease signed by Landlord or representative of Landlord.
4. I (we) hereby make an application for lease for the above described premises and services, on the terms above specified. As an inducement to Metropolitan Management Group, Inc. to accept this application, I warrant that all statements above set forth are true.
5. Falsification of any part of this application on behalf of the applicant/applicants shall be just cause for the retention of any part or all of the monies tendered with the application and may be applied by Landlord as damages to defray administrative, advertising, loss rent and any other costs relating to the processing of this application.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

To whom it may concern:

I, \_\_\_\_\_, give permission for Metropolitan Management Group, Inc. to verify with you the information requested on this sheet.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

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## Employment Verification

Please verify the employment of the above individual:

Length of Employment \_\_\_\_\_ Exact Start Date \_\_\_\_\_

Is position Full Time: Yes No

Salary Amount: \_\_\_\_\_ Per Week (Gross) \_\_\_\_\_ Per Year (Gross)

Brief Job Description \_\_\_\_\_

Currently, does the individual meet the expectations of the company: \_\_\_\_ Yes \_\_\_\_ No

Does the outlook for continued employment look good: \_\_\_\_ Yes \_\_\_\_ No

\_\_\_\_\_  
Print Name/Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

To whom it may concern:

I, \_\_\_\_\_, give permission for Metropolitan Management Group, Inc. to verify with you the information requested on this sheet.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

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## Rental History Verification

Please verify the following information for the individual listed above:

Name \_\_\_\_\_

Address \_\_\_\_\_

Tenant Has Rented Since \_\_\_\_\_ Monthly Rent Amount \_\_\_\_\_ Are Utilities Included? Yes No

What is the expiration date of their current Lease? \_\_\_\_\_

Have they tendered notice of their intent not to renew their Lease? \_\_\_\_ Yes \_\_\_\_ No

How many days notice do you require for non-renewal? \_\_\_\_\_

Number of people on lease: \_\_\_\_ Number of Pets: \_\_\_\_

Is Rent Currently In Arrears? \_\_\_\_ Yes \_\_\_\_ No If Yes, Please indicate the Amount in Arrears \_\_\_\_\_

Number of Late Payments \_\_\_\_\_ Is the Rental Account satisfactory? Yes No

Has the individual met all the requirements stipulated in your lease, and if not, please specify the requirements which were not fulfilled: \_\_\_\_\_

Would you re-rent to this individual? \_\_\_\_ Yes \_\_\_\_ No

Please list below any additional comments you may have:

\_\_\_\_\_  
Landlord (Print Name)

\_\_\_\_\_  
Landlord Signature

\_\_\_\_\_  
Date