

T-Code: _____
(Accounting Use Only)



2001 State Hill Road, Ste 205
Wyomissing, PA 19610
(610) 288-7700

Property: _____ Unit: _____

Tenant Name(s): _____

Master Card / Visa / Discover (Circle One)

Name on Credit Card: _____

Credit Card Number: _____

Expiration Date: ____ / ____ CSV Code: _____ Billing Zip Code: _____

Rent Amount: _____

Late Fees: _____

App Fees: _____

Security Deposit: _____

Utility Amount: _____

Processing Fee: _____

(Refer to Processing Fee Schedule Below)

Total Applied to Card: _____

Property Manager Signature: _____

Tenant Signature: _____ Date: _____

I authorize Metropolitan Companies to process my credit card for the total amount shown above. I waive any right to dispute these charges, at any time, as witnessed by my signature above.

Processing Fee Schedule	
\$1.00 - \$14.99 = \$2.50	\$3950.00 - \$4949.99 = \$175.00
\$15.00 - \$299.99 = \$5.00	\$4950.00 - \$5949.99 = \$200.00
\$300.00 - \$999.99 = \$30.00	\$5550.00 - \$6949.99 = \$225.00
\$1000.00 - \$1449.99 = \$50.00	\$6550.00 - \$7949.99 = \$250.00
\$1450.00 - \$1949.99 = \$75.00	\$7550.00 - \$8949.99 = 275.00
\$1950.00 - \$2949.99 = \$100.00	\$8950.00 - \$9999.99 = \$300.00
\$2950.00 - \$3949.99 = \$125.00	Above \$10000.00 - Contact Accounting

Form must be fully completed to be processed.

Updated 10/1/2020